

INFORMATION ON THE PROCESSING OF PERSONAL DATA OF CANDIDATES

This is to inform you, pursuant to articles 12 and 13 of the EU Regulation n. 2016/679 on the "Protection of natural persons with regard to the processing of personal data and on the free movement of such data" (hereinafter Regulation), that, in the context of selection of candidates powered by **SIRIUS SHIP MANAGEMENT S.r.l.**, our company processes a set of personal data concerning you, and, possibly, to your relatives.

1. Identity and contact details of the Data Controller

The Data Controller is **SIRIUS SHIP MANAGEMENT S.r.l.**, site **Via de Marini, 53 - Torre Shipping B 14th piano - 16149 Genova – Italy – Ph: +39 010 648941 – info@siriussip.com**

2. Purposes of the processing

The processing of personal data by **SIRIUS SHIP MANAGEMENT S.r.l.** will be for the purpose of management of the selection activities.

In particular, the processing of personal data may be performed for:

- a. Acquisition of data in the screening phase of your application.
- b. Evaluation of your curriculum.
- c. Performing interviews.
- d. Reference checks.

3. Purposes in relation to special categories of personal data

In regards to special categories of data, when present within the curriculum and/or acquired during the selection activities (such as, for example, data concerning health, data revealing racial or ethnic origin or trade union membership, etc.), in accordance with the provisions of art.9 of the Regulation, they will be processed only if you give your explicit consent to the processing for the purposes related to the selection and pre-employment activities.

4. Legal basis of the processing

The legal basis of the processing is represented by the art.6, let. b):

b) Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;

and art.9 let. a) of the Regulation.

a) The data subject has given explicit consent to the processing of those personal data for one or more specified purposes, except where Union or Member State law provide that the prohibition referred to in paragraph 1 may not be lifted by the data subject.

5. Methods of processing

These data will be processed both by computerized and paper based methods, observing the rules on the protection of personal data, including those relating to data safety.

6. Categories of parties to whom personal data will be disclosed

The personal data you provide may be disclosed to public and private entities relevant to the purposes mentioned above.

The communication of personal data is carried out in accordance with the obligations provided by law. According to this, the personal data can be communicated to Employment Centres and to any other entity that may request it, always respecting the extent required by law.

Your personal data may also be provided to parties appointed by **SIRIUS SHIP MANAGEMENT S.r.l.**, as external data processors for the purposes strictly related to the execution and the management of the selection activities.

It is understood, the obligation of **SIRIUS SHIP MANAGEMENT S.r.l.** to release information to the Judicial Authority, whenever required.

7. Retention of personal data

The retention of your personal data will be carried out in compliance with security measures used by **SIRIUS SHIP MANAGEMENT S.r.l.** with regard to the protection of data, and the access to these data will be allowed only to subjects involved and designated for their processing.

In particular, your CV will be kept until the limitation period of the rights arising from the selection activities, and in any case for a period not exceeding two years. Once reach this deadline, your CV will be erased and you can proceed, if you wish, to send a new CV.

8. Rights of data subjects

You can exercise in every moment the rights of art. 13, letter b) and art. 15, 16, 17, 18 and 20 of the Regulation, addressing to DPO, at the contact provided in point n. 2 of this information.

In particular, as a data subject, you will require:

1. The access to the personal data concerning you, according with the art.15 of the Regulation.
2. The rectification of inaccurate personal data concerning you, according with the art.16 of the Regulation.
3. The erasure of personal data concerning you ("right to be forgotten"), according with the art.17 of the Regulation.
4. The restriction of processing of data concerning you, according with art.18 of the Regulation.

We inform you, finally, that you will have the right to object in every moment, according with the art.21 of the Regulation, if one of the situations described by the art.6, paragraph 1, letters e) and f) of the same Regulation occurs.

9. Consent and Withdrawal

You can withdraw your consent at any time by contacting SIRIUS SHIP MANAGEMENT S.r.l., as per contact details reported at point 1.

10. Complaint to the supervisor authority

With regard to art.77 of the Regulation, we remind you that you have the right to lodge a complaint to the supervisor authority if you think that the processing of your data is performed in violation of the provisions of the Regulation.

11. Nature of the processing and obligatoriness of personal data conferment

Many of the processed data are required to perform the obligations arising from legal requirements and to fulfil respective contractual obligations. In some cases, the lack of consent to the processing of personal data may make it impossible for SIRIUS SHIP MANAGEMENT S.r.l. to continue the working relationship established.

12. Existence of automated individual decision making in the processing

It is specified that, for the processing of the data, there is NOT any kind of automated individual decision-making, according with the art.22 of the Regulation.

DECLARATION OF CONSENT TO THE PROCESSING OF PERSONAL DATA

(pursuant to Articles 7 and 9 of EU Regulation 2016/679)

To express your consent we ask you to complete the procedure on the recruiting site